

**YOUNGSTOWN CITY SCHOOL DISTRICT**  
**ACADEMIC DISTRESS COMMISSION**

***Members:***

Dr. John Richard, Chair  
Nicholas Santucci, Vice Chair  
Maria Hoffmaster  
Vincent Shivers  
Anthony J. Farris, Office of the Attorney General

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**WORK SESSION MINUTES**

**TUESDAY, JULY 17, 2018**

**EAST HIGH SCHOOL**

**8:30 A.M.**

The Youngstown Academic Distress Commission met in a work session at East High School, Tuesday, July 17, 2018. The work session was called to order at 8:36 a.m. Dr. Richard provided the welcome to the ADC members along with Krish Mohip and the Youngstown leadership team. Dr. Richard explained the purpose of the work session according 3302.10 of the Ohio Revised Code and Atty. Farris provided clarity to the formality of the meeting and that no formal action would take place. He explained the focus and importance of student performance, teaching standards and curriculum that should be aligned to the standards to obtain an overall grade of a C in order to begin transition out of Academic Distress Commission. The focus within the work sessions over the summer is to set priorities with Mr. Mohip for the new school year and any possible revisions that need to be made to the Strategic Plan, with Mr. Mohip’s input before the beginning of the school year.

<b>ROLL CALL</b>	<i>Present</i>	<i>Absent</i>
Dr. John Richard, Chair	<u>  x  </u>	<u>          </u>
Nicholas Santucci, Vice Chair	<u>x (arrived at 8:45 a.m.)</u>	<u>          </u>
Maria Hoffmaster	<u>  x  </u>	<u>          </u>
Vincent Shivers	<u>  x  </u>	<u>          </u>

**WORK SESSION PARTICIPANTS:**

Krish Mohip, Atty. Tony Farris, Christine Sawicki, Roxanne Lawson, Greg Kibler, Amanda McGinnis, John LaPlante

It was discussed that the next work session will be held on August 3, 2018 10 a.m.

Discussions followed with Mr. Mohip and his leadership team. There was no voting, no formal action. Agenda, questions and artifacts were presented in the meeting (Please refer to attachments)

Mr. Mohip began by sharing the district's student successes and outcomes along with upcoming strategies within the district and provided artifacts with detailed data to the ADC members. Discussion was followed with the participation of Mr. LaPlante, Dr. Richard. (Refer to artifact)

Mr. LaPlante and Mr. Mohip reviewed the data correlation of the state testing results to student targets. (Refer to artifact)

Mr. Mohip, Dr. Richard and Ms. Hoffmaster continued with the process of the 5 week review planning sessions with teachers unpacking standards along with expectations of curriculum maps, performance tasks and performance assessments that align with assessments that the district provides. (Refer to artifact) The discussion continued on the monitoring and methods of making sure a singular voice was consistent across the district on how a standard is being taught. Focus areas were reviewed of ELA and Math and the importance of implementation of each with the Ohio standards.

Dr. Richard, Mr. Mohip and Mrs. Sawicki, Ms. Lawson and Mr. Kibler talked about the concern, plan and process for overall teaching rigor in all content areas and respective expectations in both high school and elementary buildings for ongoing sustainability. (Refer to artifact) Instructional framework and its implementation was discussed and data provided. (Refer artifact) Examples of various teacher professional development sessions were provided along with the review of each sessions. Mr. Kibler presented how the data of each professional development session is recorded and how the feedback is used for teacher calibration with a common goal towards strong instruction on all levels.

Mr. Santucci and Mr. Mohip discussed the practice, purpose and process of teachers posting their curriculum on their classroom doors. Dr. Richard, Mr. Mohip, Mr. Kibler and Mrs. Sawicki reviewed how the teacher feedback aligns with the student's performance and what does this tell us. Mr. Mohip explained the process of the teacher quality review and how the different aspects and variables come together and line up. The conversation continued with the discussion of OTEZ & OPEZ evaluations and ranking of teachers appropriately, but most importantly does everyone understand the rubric. The process of building strong instructional leadership from the principal to the teacher was discussed along with the realignment in order to evaluate. In efforts to support teachers more effectively for building the capacity for teacher growth which will in turn result in student growth. (Refer to artifacts)

Dr. Richard, Mr. Mohip, Ms. McGinnis, Ms. Hoffmaster, Mrs. Sawicki, Ms. Lawson and Mr. LaPlante reviewed the roles and alignment of the TBT, DLT & BLT with the strategic plan and if they are and can be more data driven. (Refer to artifact). Strengths and weaknesses were reviewed for improvement, alignment for growth for the upcoming year. It was shared that when OIP is mentioned staff usually tends to shut down. In general the goal is to have enriching

conversation to enhance instruction with data to show where support is needed. The conversation was to specifically determine what is the leadership, teachers, etc. going to do to effect student outcomes. It was discussed that perhaps in the first quarter of the new school year, providing some type of the model through Illuminate for teachers and building their capacity so they can develop and have the support that they need.

Mr. Santucci and Mr. Mohip discussed Ms. Lawson's role in the district. Mr. Mohip envisions her focusing more on instruction and standards with creating performance assessments and performance task. Along with a roll out of depth and knowledge of this information and how it can be used in the classroom.

Work Session Break - 10:14 a.m.

The work session resumed at 10:26 a.m. Dr. Richards and Mr. Mohip explained the possible modifications to Goal I and II of the strategic plan. There should not be any major modifications, just streamlining some of the action steps. No formal action was taken. The proper legal action was explained and verified by Atty. Farris for the modifications to occur in a regular ADC meeting. It was emphasized that no emails or correspondence concerning any voting of the strategic plan should not occur. All voting of any modifications of the Strategic Plan will take place formally during the September 2018 meeting.

The ADC members provided their explanations, in which majority agreed the modifications were needed to streamline the strategic plan. Mr. Mohip was told to make the needed modifications and provide them to the ADC members. No decisions were or will be made towards the modifications. Perhaps in the September during the ADC meeting modifications could be presented and formal action could take place. Dr. Richard emphasized that no voting or indications of voting will take place during the work session.

Meeting participants discussed the ongoing alignment of meetings, reviews and professional developments in alignment with the strategic plan so that everyone is on the same page. Also extensive focus on wrap around services and climate and culture practices as part of Goal II of the strategic plan.

Mr. Mohip explained the priorities for the year which were the district wide alignment of instructional framework, rigor of performance assessments, performance tasks, interim assessments, school culture and climate along with district and building level theories of action. (Refer to artifact)

Discussion continued on various lessons learned over the past few years in different areas and how the district is communicating progress made and areas of needed improvement. Dr. Richard proposed the suggestion from fellow members of having continual updates on certain areas of the strategic plan during the quarterly ADC meetings. He explained the benefit of gaining the perspectives of principal leaders, teachers, and individuals that are doing the actual work in the buildings and classrooms. Mr. Santucci agreed and suggested having roundtable meetings with teachers and staff.

Mr. Mohip concluded that he felt the district was on target with the strategic plan and shared the areas he felt the district needed improvement and areas of attention that needed to take place in various departments for systematic progress. Dr. Richard shared that he would like to spend more time in upcoming meetings on the district finances and budgeting. He expressed that the ADC would need reach out to the Youngstown School Board President regarding the upcoming levy and to also have a knowledge regarding the overall district budget.

Lastly, Dr. Richard mentioned that a professional facilitated meeting will take place on Thursday, July 9, 2018 with state officials, union leadership and local leadership to focus on communication, student performance and what can be done to bridge gaps with the union for sustainable relationships. There will be no type of contractual talk and negotiations will not be discussed.

The next work session will take place August 3, 2018 at 10 a.m. The focus of this work session will be to streamline and focus on goals I and II of the Strategic Plan and overviews of goals III, V, and IV. The goal is to narrow down ideas of modifications to the Strategic plan for the September 2018 ADC meeting.

**ADJOURNMENT: 11:15 A.M.**

	<i>Yes</i>	<i>No</i>
Dr. John Richard, Chair	<u>  x  </u>	<u>      </u>
Nicholas Santucci, Vice Chair	<u>  x  </u>	<u>      </u>
Maria Hoffmaster	<u>  x  </u>	<u>      </u>
Vincent Shivers	<u>  x  </u>	<u>      </u>
Maria Hoffmaster	<u>  x  </u>	<u>      </u>