

**REGULAR MEETING
THE BOARD OF EDUCATION OF
YOUNGSTOWN CITY SCHOOL DISTRICT
YOUNGSTOWN, OHIO**

20 West Wood Street

March 25, 2014

The Youngstown Board of Education met in regular session at the I.L. Ward Building on March 25, 2014. President Richard Atkinson called the caucus portion of the meeting to order at 5:30 p.m. Roll call was taken with the following board members in attendance:

Members present: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Williams
Members absent: Shadd

Mr. Shadd entered the meeting at 5:33 p.m.

Board members discussed agenda items.

President Atkinson noted the appointment of the secretary/treasurer, James Reinhard as the parliamentarian for board meetings.

For the record, Ms. Adair's noted her continued concern of hiring throughout the school year.

Ms. Adair, Ms. Haire-Ellis, Mr. Shadd and Mr. Williams commented on their ongoing concern of the following issues:

Ms. Adair

- Discontinue e-mails of board minutes
- Formation of Task Force
- Wilson concerns
- The opening of a gifted school operated by Youngstown Christian School
- Ms. O'Neal stated at the Academic Commission meeting that the District can spend up to \$50,000 for after-school tutors

(Mr. Hiscox, deputy superintendent of academic affairs, noted that the process for hiring tutors is mostly in place.)

Ms. Haire-Ellis

- Wilson concerns
- Requesting assistance from YSU or a consultant to figure out the problems with the school environment

- What are the District's plans for making up snow days
- Possibility of a special time to recognize major contributors, valedictorians, salutatorians

Mr. Shadd

- The League of Women Voters will be having a conference to address charter school funding
- How can the Board gain a formal presence at Academic Commission Meetings

Mr. Williams

- Contacted the State Board regarding board members attending the Academic Commission meetings. He was advised that they are allowed to be at the meetings since it is not a Youngstown City School District board meeting

The caucus portion of the meeting adjourned at 5:57 p.m.

President Atkinson called the regular portion of the meeting to order at 6:05 p.m. The meeting opened with the Pledge of Allegiance followed by a moment of silence. Roll call was taken with the following board members in attendance:

Members present: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams
 Members absent: None

STUDENT BOARD MEMBERS

Members present: Chatman, Mickel
 Members absent: Johnson

APPROVAL OF AGENDA

As the first item of business, Mr. Atkinson called for a motion approving the agenda. Ms. Kimble moved that the agenda be approved as presented. It was seconded by Mr. Murphy. On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams
 Nays: None

Motion carried, and the agenda was approved as presented.

APPROVAL OF MINUTES

Ms. Kimble moved, seconded by Ms. Haire-Ellis that the minutes of the special board meeting of March 10, 2014 and the regular meeting of March 11, 2014 be approved as presented. On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams
Nays: None

Motion carried, and minutes were approved as presented.

COMMUNICATIONS/RECOGNITIONS

Superintendent Hathorn presented a Certificate of Recognition to Morgan Smith, 7th grade student at Discovery Program. Morgan came in second out of fifty-one spellers at the 81st Vindicator Spelling Bee. That is the highest that a district student has placed since 2001.

CITIZEN PARTICIPATION

Mr. Atkinson called for citizen participation. The following persons addressed the Board:

- Lock P. Beachum, Sr. – Board governance
- Jimma McWilson – Implementation of Executive Order 13621, the Academic Recovery Plan and the Task Force
- Dee Womack – Various concerns

BOARD COMMENTS

Board members commented on the following:

- Mr. Williams outlined a recommendation regarding the formation of a committee to address behavior problems at East High School.
- Ms. Kimble noted that she was in agreement with Mr. Williams.
- Mr. Shadd noted that he has been visiting district schools, talking to parents and searching for the best plan of action for District students.
- Ms. Haire-Ellis noted her continued concerns regarding East and Wilson. Youngstown Early College Program honoring the honor roll students. Forming a committee to help students learn how to process scholarship, college or job applications.
- Mr. Murphy noted that he attended Super Saturday and commended the superintendent and staff for a “job well done”.

BOARD PRESIDENT’S REPORT

Mr. Atkinson noted that Mr. Williams’ recommendation for an East High School Academic Improvement Committee would be given to the superintendent for review and to prepare a plan to address the situation.

COMMITTEE REPORTS

Mr. Murphy – Finance/Business/Non-Certificated Committee – The next meeting will be April 7.

Ms. Haire-Ellis – Curriculum/Extra Curricular/Sports Committee – The next meeting will be April 2.

Ms. Kimble – Certificated Personnel/Legal/Legislative Policy Committee – The meetings are The second and fourth Monday of each month at 4:30 p.m.

TREASURER'S REPORT

James Reinhard, treasurer, commented on the Cash Fund Statement for February 2014. He will present a Revised Five-Year Forecast at the next meeting.

SUPERINTENDENT'S REPORT

Dr. Hathorn commented on the following:

- Super Saturday
- Offering students more options
- East Discovery Program

DEPARTMENT REPORT

Doug Hiscox, deputy superintendent of academic affairs, presented updated District Level Data by Grade Level for reading/math and 2014 Senior Information regarding potential graduates, OGT yet to pass and senior plans after graduation.

STUDENT BOARD MEMBERS

Representatives Sarina Chatman, Chaney Campus and Kendrick Mickel, East High School reported on various activities taking place at the school.

UNFINISHED BUSINESS

Ms. Adair noted that the following items were previously discussed with no resolution as yet: Wilson School of Promise Alternative issues, status with Dr. Wan-Tatah, YSU regarding students from Africa working with our students in the areas of math and science, Task Force and the question of the District being in compliance with the president's executive order.

NEW BUSINESS

CONSENT AGENDA

Ms. Kimble offered a motion to place the Treasurer's Recommendations, the Superintendent's Recommendations and the Certificated Personnel/Legal/Legislative Policy Committee's Recommendations on a Consent Agenda. Mr. Murphy seconded the motion, and on roll call vote the results were as follows:

Ayes: Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams

Nays: Adair

Motion carried.

Mr. Atkinson then entertained a motion to adopt the Consent Agenda. Ms. Kimble moved adoption of the Consent Agenda, seconded by Ms. Haire-Ellis which included the Treasurer's Recommendations, the Superintendent's Recommendations and the Certificated Personnel/Legal/Legislative Policy Committee's Recommendations summarized as follows:

Ayes: Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams

Nays: Adair

Motion carried.

TREASURER'S RECOMMENDATION

TO THE BOARD OF EDUCATION

MARCH 25, 2014

Recommendation 1: I wish to recommend to the Board to accept the February 2014, Cash Fund Statement as per attached.

SUPERINTENDENT'S RECOMMENDATIONS

TO THE BOARD OF EDUCATION

March 25, 2014

Recommendation 1: I wish to recommend the employment of Misha L. Scott - 11 Months, 219 Days - Grade 10, Step 4 - \$80,081.00 - **\$21,208.86 Prorated** - effective April 1, 2014 for Principal-Discovery Program II @ Volney. (Fund 001)

Recommendation 2: I wish to recommend to the Board the following appointments for Summer School Supplemental MS/HS Administrators - (Fund 572) **Chaney Campus** \$30.13 per hour for Administrators, not to exceed 27.5 hours per week.

Artemus Scissum - High School
Misha L. Scott - Middle School

Recommendation 3: I wish to recommend to the Board the following appointments for Summer School Supplemental Elementary Principal (Fund 572) - **Williamson Elementary** - \$30.13 per hour; not to exceed 25 hours per week.

William Baun

Recommendation 4: I wish to recommend to the Board the following appointment for Mechanic (Fund 001) Full-time at a salary of \$32,692.80. Effective date was January 20, 2014.

Roy Chura

Recommendation 5: I wish to recommend to the Board the following appointments for Monitorial Aides - (Fund 001) at the hourly rate of \$7.95; as and when needed and not to exceed 25 hours per week. Effective Date is March 26, 2014.

Stephanie Benson	Monitorial Aide
Chalonda Tutwiler	Sub Monitorial Aide

Recommendation 6: I wish to recommend to the Board the following appointments for Substitute Educational Assistants - (Fund 001) at the hourly rate of \$7.95; as and when needed, and not to exceed 25 hours per week. Effective Date is March 26, 2014.

Stephanie Benson	Substitute Educational Assistant
April Evans	Substitute Educational Assistant
Carla Gipson	Substitute Educational Assistant
Lynn Williams	Substitute Educational Assistant

Recommendation 7: I wish to recommend to the Board the following appointment for Substitute Secretary - (Fund 001) at the hourly rate of \$8.32; as and when needed, and not to exceed 25 hours per week. Effective Date is March 26, 2014.

Carla Gipson	Substitute Secretary
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Recommendation 8: I wish to recommend to the Board the following appointment for Substitute Custodian - (Fund 001) at the hourly rate of \$7.95; as and when needed, and not to exceed 25 hours per week. Effective Date March 26, 2014.

Lovice Davidson	Substitute Custodial Helper
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Recommendation 9: I wish to recommend to the Board the following appointments for Classified Personnel: Sub Cafeteria Satellite Worker - Fund 006, \$7.95 per hour; not to exceed 25 hours per week. Effective March 26, 2014:

Brandi Crum

Substitute Cook Helper

Recommendation 10: I wish to recommend employment of the following person as a Permanent Substitute Teacher (Fund 001) as and when needed, for the 2013-2014 school year, to be paid \$162.42 for Non-YEA members, not to exceed 25 hours per week. Effective date is March 26, 2014.

Ada Hill

Permanent Substitute Teacher

Recommendation 11: I wish to recommend employment of the following persons, as Daily Substitute Teachers, (Fund 001) as and when needed, for the 2013-2014 school year, at the established rate of \$70.00 per day, not to exceed 25 hours per week. Effective date is March 26, 2014.

- \$ 70.00 a day or from day 1 to day 10 if in the same position.
- \$ 75.00 a day from day 11 to day 60 if in the same position.
- \$ 162.42 a day from day 61 to day 184 if in the same position.

Dorothy Eldridge

Daily Substitute Teacher

Melissa Finn

Daily Substitute Teacher

Recommendation 12: I wish to recommend that a leave of absence be granted to the following certificated employees, pursuant to the agreement with Youngstown Education Association (YEA) and the Board of Education, the following leave of absence will be concurrent with the provisions of the Family and Medical Leave Act (FMLA) of 1993:

Michael C. Jenoff

Medical

Eff. 03/17/14 through 04/22/14

Hilda R. McKee

Family Medical Eff. 03/20/14 through 06/09/14

For the Record: Brenda Nelson effective date of Family Medical Leave of Absence will be February 5, 2014 through April 30, 2014.

Recommendation 13: I wish to recommend that a leave of absence be granted to the following classified employee (Educational Assistant), pursuant to the agreement with the Board of Education, the following leave of absence will be concurrent with the provisions of the Family and Medical Leave Act (FMLA) of 1993:

Deanna Beauchamps

Maternity Leave of Absence

Eff. 3/31/14 through 5/26/14

Recommendation 14: I wish to recommend to the Board consent to the resignation for Retirement purposes, Marian Woychik, Educational Assistant. Effective date June 10, 2014.

Recommendation 15: I wish to recommend that the Board consent to the Resignation of Connie M. Foster, Tutor for Personal Reasons. Effective date is December 04, 2013.

CERTIFICATED PERSONNEL/LEGAL/LEGISLATIVE POLICY COMMITTEE

**TO THE BOARD OF EDUCATION
MARCH 25, 2014**

Item 1:

The Certificated Personnel/Legal/Legislative Policy Committee recommends that the following attached Bylaws be revised and approved:

Bylaw 0161 – Parliamentary Authority (revised). This bylaw is revised to address the issue of who the advisor to the Board is regarding parliamentary procedure.

Bylaw 0166 – Executive Session (revised). This bylaw is revised to address the new permissible reason for entering into executive session as authorized by H.B. 59. A few additional changes are incorporated to more closely align the Bylaw with the statutory language (R.C. 121.22).

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

PARLIAMENTARY AUTHORITY

0161 Parliamentary Authority

The parliamentary authority governing the Board of Education shall be the most recent Edition of Robert's Rules of Order, Newly Revised, in all cases in which it is not inconsistent with statute, administrative code, or these bylaws.

The Treasurer shall be adviser to the Board on matters of parliamentary procedure.

Adopted 8/24/04
Revised

EXECUTIVE SESSION

0166 **Executive Session**

The Board and its committees and subcommittees reserve the right to meet privately in executive session solely to discuss one (1) or more of the following issues **that are** exempted from public sessions:

- A. consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, **or** official
- B. investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- C. consideration of the purchase of property **for public purposes**, or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- D. discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- E. preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- F. matters required to be confidential by Federal law or **regulations** or State statutes
- G. specialized details of security arrangements **and emergency response protocols** where disclosure might reveal information that could **jeopardize the District's security**
- H. **consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other**

political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

- 1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and**
- 2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project**

No official action may be taken in executive session. R.C. 121.22

Collective bargaining meetings between employers and employee organizations are private and not subject to R.C. 121.22. R.C. 4117.21

An executive session will be held only at a regular or special meeting. After the meeting is convened, any member may make a motion for an executive session, and must state the purpose or purposes of the session by citing one (1) or more of the reasons set forth above. If the session is to discuss a personnel matter listed in paragraph A above, the particular subject for which the session has been called must be identified in the motion. The motion does not need to name the person. Upon receiving a second to the motion and a majority roll-call vote of those present and voting, the chairperson shall declare the Board in executive session.

In keeping with the confidential nature of executive sessions, no member of the Board, committee or subcommittee shall disclose the content of discussions that take place during such sessions.

Adopted: 8/24/04

Revised:

COMMENTS

For the record, Ms. Adair, as an addition to New Business, requested an absenteeism report.

President Atkinson noted that there would be no additional business at the close of the executive session.

EXECUTIVE SESSION

At 7:40 p.m. Mr. Murphy moved, seconded by Ms. Kimble that board members adjourn to executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing. On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams

Nays: None

Board members exited executive session at 8:33 p.m.

ADJOURNMENT

There being no further business requiring board action at this time, Mr. Murphy moved that the meeting adjourn. Ms. Haire-Ellis seconded the motion, and upon voice vote all board members voted yes. Mr. Atkinson announced the meeting adjourned at 8:35 p.m.

President

Treasurer