



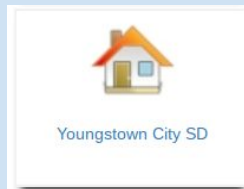
How to Sign up for a Progress Book Parent Account

STEP 1

Visit: <https://parentaccess.access-k12.org/>

STEP 2

Click on: Your School District (**Youngstown City SD**)



STEP 3

Click on: **"I Am a Parent"**

Follow Steps 1 - 2 - 3

(Prior to creating an account, your child's school will give you a "registration key" for Step 3)

NOTE: *If you need to link another student account(s), scroll down and click on:*

"Tasks: Link another student account"

Click on: **"Register"**

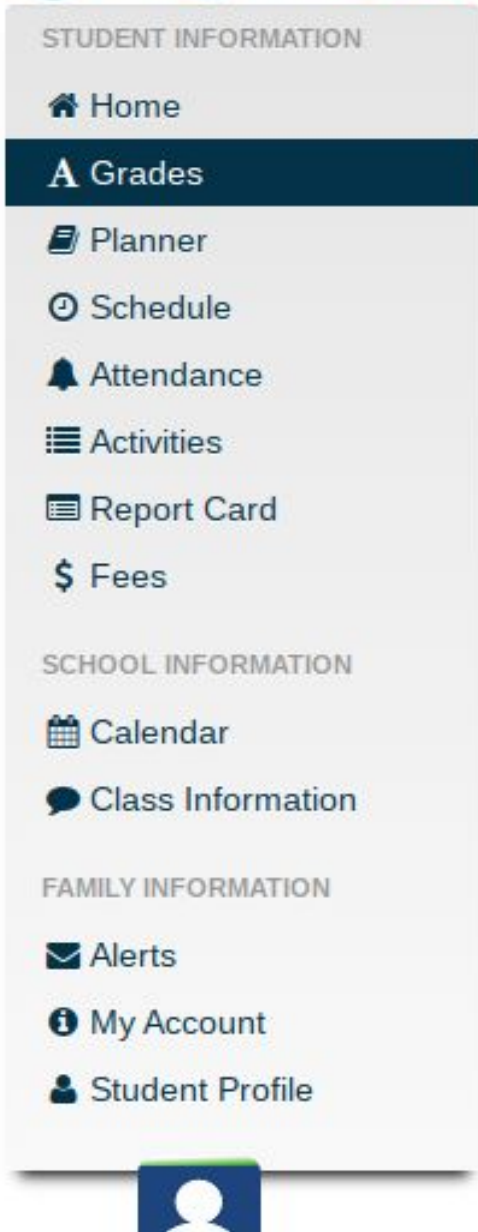
STEP 4

Click on: **"Log in to your new account"**

(A new window will open up)

Use the username and password you created to log in!

What will you have access to?



Your child's overall grade in every subject area & elective courses; broken down grades by assignment, homework, quiz and exam/test.



Your child's schedule.



You can check on your child's attendance.



Current Report Card



You can see if there are any outstanding fees for a missing library book, textbook, chromebook or instrument.



Don't forget to link your email to your student's account to receive "grade" notifications. You can do this by clicking on "ALERTS". Customize what class you want to be notified about and to what email address(es) you want your alert to go to.

EASY!

As always if you have any questions, feel free to contact your school Parent Engagement Coordinator!