

YOUNGSTOWN CITY SCHOOL DISTRICT ACADEMIC DISTRESS COMMISSION

Members:

Dr. John Richard
Nicholas Santucci
Vincent Shivers
Dr. Maria Hoffmaster
Dr. Ben McGee

Anthony J. Farris, Office of the Attorney General

WORK SESSION MEETING MINUTES

(FOR THE PURPOSE OF REVIEW & PLANNING)

THURSDAY, JUNE 13, 2019 ~ 4 P.M.

EAST HIGH SCHOOL - LIBRARY, 474 BENNINGTON AVENUE, YOUNGSTOWN, OHIO 44505

The Youngstown Academic Distress Commission joint work session with the Youngstown Board of Education Members was called to order at 4:04 p.m. on Thursday, June 13, 2019 at 4 p.m. in the library at East High School, 474 Bennington Avenue, Youngstown, Ohio 44505.

I. Roll Call	<i>Present</i>	<i>Absent</i>
Dr. John Richard	<u> x </u>	<u> </u>
Nicholas Santucci	<u> x </u>	<u> </u>
Vincent Shivers	<u> </u>	<u> x </u>
Dr. Maria Hoffmaster	<u> </u>	<u> x </u>
Dr. Ben McGee	<u> x </u>	<u> </u>

Youngstown Board of Education members in attendance: Jacqueline Adair, Tina Cvetkovich and Michael Murphy

II. Approval of June 13, 2019 Agenda

Motion by: B. McGee *Seconded by:* N. Santucci

Roll Call Vote:

Ayes: Richard, Santucci, McGee
Nays: None

Motion Carried

III. Approval of May 10, 2019 Minutes

Motion by: B. McGee *Seconded by:* N. Santucci

Roll Call Vote:

Ayes: Richard, Santucci, McGee
Nays: None

Motion carried

Work Session District Leadership Team Participants: Justin Jennings, incoming CEO; Christine Sawicki, CAO; A.J. Ginnetti, Treasurer and Sonya Gordon, Chief of Secondary Education

IV. Review of the draft report of the most recent district review by ODE

- How the district review can and should inform the District Improvement/Strategic Plan

Dr. Marva Jones, Ohio Department of Education Senior Executive Director of the Center for Continuous Improvement & Dr. Stacey Brinkley, Educational Consultant at Ohio Department of Education presented a draft of the ODE district review which was conducted March 18 -21, 2019. Print outs of the draft were provided to both ADC and Board members.

Dr. Brinkley explained the difference between a targeted review and full review. The district review targeted recommendations from the previous year's district review as it pertains to the district's improvement plans. She also explained the designations determined in the report. Dr. Brinkley and Dr. Jones both reported on a few highlights of the review which included:

- Leadership, Governance and Communication – Recommendation II
- Curriculum and Instruction - Recommendation II
- Student Supports - Recommendation II & III

The finalized ODE district review report is expected to be complete date by July 22, 2019 and will be submitted to CEO Jennings. Discussion continued with ADC members, Board members, and district leadership team members participating. Topics included:

- TBTs, BLTs, DLTs; selection of members, agenda, template, and monitoring.
- Dr. Claire Huff-Franklin, Ohio Department of Education; shared highlights of the ongoing communication with Mrs. Sawicki, CAO and the district leadership team regarding the district plan and next steps
- Future meeting to discuss the final district review report along with the next steps and impact
- Performance audit

V. Financial status of the district & potential of renewal levy

Mr. Ginnetti provided an overview of the district's financial forecast. Financial reports were given to both ADC members and Board members. In depth discussion continued regarding the following:

- Purchased services
- 5 year forecast
- School funding
- Fiscal year close-out
- Overall transparency
- Open communication lines
- Federal funds
- Savings from the last RIF (reduction in force) which is approximately \$600,000
- Stark County Schools Council health insurance holiday premiums
- Expenditures
- Past purchased services and administrative costs
- Project Cash Requests (PCRs) – Recommendation to submit on a quarterly basis instead of once or twice a year. The goal is on a monthly basis. Commendations were given to Ms. Gordon for serving as interim director of State and Federal Program.
- Tax levy renewal - Mr. Ginnetti presented scenarios of levy renewal and the past history of the levy. Print outs were given to ADC and Board members.

VI. Financial Advisory Committee update & dates

Dr. McGee shared the purpose of the financial advisory committee and that he will now serve as Chair of the committee. Five of the six members have been selected for the committee with the intent to have a meeting by the end of the month.

VII. Commission goals & actions for upcoming school year

Dr. Richard provided goals for the upcoming school year for the Youngstown ADC which include:

1. Continue to meet every other month, rather than quarterly
2. Develop in August the CEO evaluation process: 6 month, 12 month, annually
3. Communication plan, expectations between ADC and District Administration
4. Commitment to fiscal transparency

VIII. Meeting adjourned approximately 6:10 p.m.

Motion by: N. Santucci *Seconded by:* B. McGee

Roll Call Vote:

Ayes: Richard, Santucci, McGee

Nays: None

Motion carried