

YOUNGSTOWN CITY SCHOOL DISTRICT ACADEMIC DISTRESS COMMISSION

Members:

Dr. John Richard
Nicholas Santucci
Vincent Shivers
Dr. Maria Hoffmaster
Dr. Ben McGee

Anthony J. Farris, Office of the Attorney General

ADC MEETING MINUTES

TUESDAY, FEBRUARY 19, 2019 ~ 9:30 A.M.

EAST HIGH SCHOOL, LIBRARY

- I. The Youngstown Academic Distress Commission meeting was called to order at 9:34 a.m. by Dr. John Richard, ADC Chair. The meeting was held at East High School, 474 Bennington Avenue.**

Roll Call	<i>Present</i>	<i>Absent</i>
Dr. John Richard	— x —	_____
Nicholas Santucci	— x —	_____
Vincent Shivers	— x —	_____
Dr. Maria Hoffmaster	— x —	_____
Dr. Ben McGee	— x —	_____

II. Approval of February 19, 2019 Agenda

Motion by: M. Hoffmaster *Seconded by:* V. Shivers

Roll Call Vote:

Dr. John Richard	Yes — x —	No _____
Nicholas Santucci	Yes — x —	No _____
Vincent Shivers	Yes — x —	No _____
Dr. Maria Hoffmaster	Yes — x —	No _____
Dr. Ben McGee	Yes — x —	No _____

III. Approval of January 29, 2019 meeting minutes

Motion by: M. Hoffmaster *Seconded by:* B. McGee

Roll Call Vote:

Dr. John Richard	Yes — x —	No _____
Nicholas Santucci	Yes — x —	No _____
Vincent Shivers	Yes — x —	No _____
Dr. Maria Hoffmaster	Yes — x —	No _____
Dr. Ben McGee	Yes — x —	No _____

IV. Dr. John Richard opened the general meeting and called a vote to enter into executive session for the purpose to discuss with legal counsel possible litigation. The commission entered into executive session at 9:36 a.m.

Motion by: J. Richard *Seconded by:* M. Hoffmaster

Roll Call Vote:

Dr. John Richard	Yes	<u> x </u>	No	<u> </u>
Nicholas Santucci	Yes	<u> x </u>	No	<u> </u>
Vincent Shivers	Yes	<u> x </u>	No	<u> </u>
Dr. Maria Hoffmaster	Yes	<u> x </u>	No	<u> </u>
Dr. Ben McGee	Yes	<u> x </u>	No	<u> </u>

V. Return to open meeting – 9:45 a.m.

Motion by: B. McGee *Seconded by:* M. Hoffmaster

Roll Call:

Dr. John Richard	Yes	<u> x </u>	No	<u> </u>
Nicholas Santucci	Yes	<u> x </u>	No	<u> </u>
Vincent Shivers	Yes	<u> x </u>	No	<u> </u>
Dr. Maria Hoffmaster	Yes	<u> x </u>	No	<u> </u>
Dr. Ben McGee	Yes	<u> x </u>	No	<u> </u>

VI. Financial Advisory Committee

The general meeting continued with the discussion and finalization of the process for the financial advisory committee. Dr. Richard shared a draft of the overview of the committee to ADC members. The members reviewed the draft which detailed the committee’s purpose, task and composition. Dr. Richard stated that the committee’s role is advisory with collaboration with district representatives.

Metric of the financial advisory committee:

1. Review annual state audit and address any concerns
2. Review district’s 5 year financial forecast, assumptions and projections
3. Review revenue and expenditures and exam related documents such as the operational budget
4. Share financial best practices both private and public sectors
5. Meet at least two (2) times on an annual basis
6. Provide a supplemental report to ADC members on an annual basis that supports the district’s treasurer’s reports

Composition of the Financial Committee

- Two representatives from the Academic Distress Commission, in which one representative will serve as committee chair.
- One representative from the Youngstown School Board.
- Three representatives recommended by ADC representatives that reside in the Youngstown School District with financial background, knowledge or experience.

Dr. Richard recommended Mr. Santucci to serve as Chair of financial advisory committee and Mr. Santucci accepted. Dr. Hoffmaster and Mr. Shivers recommended Dr. McGee as the 2nd ADC representative to serve on the financial committee. Dr. McGee accepted. (Note: no formal vote is needed for committee). Several members of the community have shown interest in the committee and will be contacted accordingly.

VII. Update from district regarding the ODE District Review - Impact report

CEO Mohip and the district leadership team presented district updates. Presentations were made from district leadership team regarding the follow-up on ODE District Review recommendations from the 2017-2018 school year. A power point presentation was used and each presenter specifically spoke on the each recommendation, worked completed and the impact of work. Discussion took place with ADC members following each recommendation focus area. (*Refer to meeting artifacts*):

Recommendation 1 - Communication Plan

Presenter: Denise Dick, Director of Communications

Recommendation 2 - School Improvement Plans

Presenter: Amanda McGinnis, Deputy Chief of Teaching & Learning

Recommendation 3 - Educational Evaluation Models

Presenter: John LaPlante, Chief Information Officer

Recommendation 4 - School Climate & Culture

Presenter: Sonya Gordon, Chief of Secondary Schools

Recommendation 5 - Curriculum, Instruction, Resources and Materials

Presenter: Maria Pappas, Chief of Core Curriculum

Recommendation 6 - Implementation Youngstown District Strategic Plan

Presenter: Christine Sawicki, Chief Academic Officer

Recommendation 7 - Technology Plan

Presenter: John LaPlante, Chief Information Officer

Recommendation 8 - Professional Development/Instructional Practices

Presenter: Timothy Filipovich, Chief of Assessment and Accountability

Recommendation 9 – District-wide Professional Development Planning aligned to Ohio Standards for Professional Development & Ohio’s Educator Standards

Presenter: Michele McCaughtry, Deputy Chief of Professional Development and Gifted Coordinator

Recommendation 10 – Job descriptions and Evaluation Tools alignment to district strategic plan

Presenter: Colleen Chamberlain, Chief of Human Resources

Recommendation 11 – Special Education Performance Profile Indicators &

Presenter: Lori Kopp; Chief of Student Services

Recommendation 12 Multi-Tiered systems of supports framework

Presenter: Lori Kopp; Chief of Student Services

Recommendation 13 – Instructional supports/Professional Development to general education teachers and intervention specialists

Presenter: Lori Kopp; Chief of Student Services

Recommendation 14 - Budgetary process

Presenter: A.J. Ginnetti; Deputy Chief of Finance/Treasurer

Recommendation 15 – Staffing & Purchased Needs alignment with district strategic plan

Presenter: Krish Mohip, Chief Executive Officer

Recommendation 16 – Capital plan

Presenter: Denise Vaclav-Danko, Chief of Operations

VIII. Update from district regarding State Standards/Curriculum/Instruction alignment

The meeting continued with Maria Pappas, Chief of Core Curriculum who introduced the power point presentation which focused on the topic of “What Curriculum Alignment Looks like in Practice: Voices From Our Schools.” The presentation included presentations from building principals and teachers. Principal Rob Kearns; Chaney High School and Principal Jeremy Batchelor; East High School lead the presentation and spoke on the role of the principal in curriculum alignment in daily practice. Several teachers from East High School; Ian Dunlap, English teacher, Charles Stark; Math Teacher, Melissa Sternberg, Chaney Math Teacher, Denise McMurray, Inclusion Teacher all spoke on the role of the teacher with focus on plan for instruction, deliver instruction and assess mastery. Dr. Richard commended the teachers and principals for the work that they are doing.

IX. District Financial update

A.J. Ginnetti, Deputy Chief of Finance/Treasurer presented, reviewed and discussed the district financial report with ADC members. In detail, Mr. Ginnetti provided an overview of the current year financial projections and current district financial status.

X. Public Comment Period: Comments must be related to an agenda item or the District Improvement Plan (Limited to 5 minutes per speaker, total of 30 minutes)

Anthony Petruzzi Jr., addressed the commission and asked several questions regarding the status of the CEO’s request for retroactive reimbursement for past school years for innovative education programs. He also recommended that the ADC research the state and nationally other school districts in similar size that face academic distress. He also spoke about the recent reduction in staff and how the innovative education grants would have covered some of the funds which may have prevented the reductions. He urged the Board Members not to put the renewal levy before the citizens, until all resources have been exhausted. He also mentioned that within future presentations for presenters not to use as many acronyms, so the audience can understand what is being talked about. Dr. Richard responded that he did research the request about retroactive payments and will follow-up directly with Mr. Petruzzi with a concrete answer.

XI. Discussion of upcoming meeting agendas and topics

Mr. Santucci commented that for future meetings he would like to see the ADC members create a formalized outlined meeting structure for overall meetings, so both the ADC and Administration can be prepared. Further discussion and finalization will take place.

XII. The Commission entered into executive session at approximately 11:55 a.m. to consider the employment, promotion, demotion, compensation and/or discipline of public employees. It was announced that no public action would take place.

Motion by: M. Hoffmaster *Seconded by:* V. Shivers

Roll Call Vote:

Dr. John Richard	Yes	<u> x </u>	No	<u> </u>
Nicholas Santucci	Yes	<u> x </u>	No	<u> </u>
Vincent Shivers	Yes	<u> x </u>	No	<u> </u>
Dr. Maria Hoffmaster	Yes	<u> x </u>	No	<u> </u>
Dr. Ben McGee	Yes	<u> x </u>	No	<u> </u>

XIII. Return to open meeting at approximately 12:18 p.m.

Motion by: V. Shivers *Seconded by:* M. Hoffmaster

Roll Call:

Dr. John Richard	Yes	<u>x</u>	No	_____
Nicholas Santucci	Yes	<u>x</u>	No	_____
Vincent Shivers	Yes	<u>x</u>	No	_____
Dr. Maria Hoffmaster	Yes	<u>x</u>	No	_____
Dr. Ben McGee	Yes	<u>x</u>	No	_____

XIV. Meeting adjourned at approximately 12:20 p.m.

Motion by: M. Hoffmaster *Seconded by:* N. Santucci

Roll Call Vote:

Dr. John Richard	Yes	<u>x</u>	No	_____
Nicholas Santucci	Yes	<u>x</u>	No	_____
Vincent Shivers	Yes	<u>x</u>	No	_____
Dr. Maria Hoffmaster	Yes	<u>x</u>	No	_____
Dr. Ben McGee	Yes	<u>x</u>	No	_____