

YOUNGSTOWN CITY SCHOOL DISTRICT
ACADEMIC DISTRESS COMMISSION

Members:

Dr. John Richard, Chair
Nicholas Santucci, Vice Chair
Maria Hoffmaster
Vincent Shivers
Anthony J. Farris, Office of the Attorney General

WORK SESSION MINUTES

FRIDAY, AUGUST 3, 2018

EAST HIGH SCHOOL

10 A.M.

The Youngstown Academic Distress Commission met in a work session at East High School, Friday, August 3, 2018. The work session was called to order at 10:03 a.m. Dr. Richard explained the role of the ADC and the purpose of the work session in working with Krish Mohip, CEO on an annual basis in relation to the district strategic plan.

ROLL CALL	<i>Present</i>	<i>Absent</i>
Dr. John Richard, Chair	x _____	_____ _____
Nicholas Santucci, Vice Chair	x _____	_____ _____
Maria Hoffmaster	x _____	_____ _____
Vincent Shivers	_____ _____	_____ x _____

WORK SESSION PARTICIPANTS:

Krish Mohip, A.J. Ginnetti, Roxanne Lawson, and Timothy Filipovich

Mr. Mohip began by providing an overview of the Standards and Curriculum Alignment. Refer to the Scope & Sequence for all grade levels for ELA and Math. The discussion continued with Mr. Filipovich and Ms. Hoffmaster regarding alignment tools being utilized by the district. (Refer to artifact).

Mr. Mohip spoke about the Grade Level Release (GRR) days within the district. (Refer to artifact) Ms. Lawson presented a power point presentation on what is being done during GRR. She provided an overview learning targets and performance scales that is being used with the staff in alignment with the district strategic plan.

Dr. Richard questioned about formative assessment and how do we know if the standards are being taught effectively and where the student's level of learning is. Ms. Lawson explained what is being done to assist teachers and principals with the process of unpacking the standards that will be teacher designed and supported by TBTs, instructional framework specialist and members from the administrative team.

Mr. Filipovich and Mr. Mohip furthered the discussion and spoke about the assessment tools that will be used and how the staff is being trained with instruction and standards deconstruction. Dr. Richard commended the efforts in this endeavor, it works with what the state is looking for. Ms. Lawson and Mr. Filipovich spoke of Hattie Strategies, ICLE and NWEA training. Dr. Richards mentioned the federal mandate that strategies must be research based for implementation in schools in connection with federal funds.

Dr. Richard mentioned that as a follow-up during the quarterly meeting and after the professional development, that we should hear the perspective from the building level, perhaps a teacher that is implementing professional development skills. Hearing from a principal or teacher either in September or October and also someone from the TBT/BLT levels after implementation, would allow us to know how things are being rolled out and gain a sense of multi-leveled equity.

Dr. Richard encouraged Mohip to really encourage and continually come back to this which are in direct alignment with Goal I and II of the strategic plan. He thought it would be good to either videotape the session, Santucci asked what is the policy with ADC members? Dr. Richards mentioned that as members maybe we should not to ensure a level of trust. Perhaps in the future.

Maria Hoffmaster commented that she appreciated the time consideration with the roll out on different levels. Mohip stated that this is a year long process with support on every level throughout. Dr. Richard mentioned that it is important how we scaffold this process. As a Commission will follow-up to see where we are, in alignment with the strategic plan.

Mr. Mohip provided a detailed overview of the district organization charts in alignment with the strategic plan with ADC members. (Refer to artifact)

Chart of building lists will be provided to the ADC members.

Dr. Richards mentioned that in reviewing the fiscal update he is scheduled to meet with the Board President next Friday. He stated that a monthly financial report should be sent to both the ADC commission and the Youngstown Board. With upcoming levy renewal, we he desires to have transparency as much as possible and work together on building a relationship to open the lines of communication.

Mr. Ginnetti presented fiscal update to the ADC members. He referred to the 5 year forecast (Refer to artifact). He reviewed the accuracy of the forecast along with the forecast assumptions. Mr. Ginnetti stated that he was speaking with the Mahoning County Auditors in regards to the timeline for the district renewal levy. He stated that 90 days prior to the May election the paperwork must be filed.

There was discussion and a detailed review of the budget and the investment into instruction and YREC High School renovation.

Dr. Richard mentioned that he would like to spend 30 minutes or so during a quarterly ADC update meetings on a high level view of the district finances.

Mr. Ginnetti continued explaining the detailed assumptions of the 5 year forecast which will be updated in October. Dr. Richard asked for an explanation of the reasons of why 2 forecasts were submitted. Mr. Ginnetti stated that during an August 22 training session a test file was submitted for training purposes. In you general, you can submit as many as you prefer by the deadline August 31. In those submissions, you can't go back and revise previous submissions. The final submission was submitted by the appropriated deadline.

Dr. Richard questioned if there was a finance committee within the district? Mohip responded the Board has a budget committee. Dr. Richard thought it would be a discussion further down the line for a level of transparency.

Mr. Ginnetti stated it is his plan to have a final budget in place mid September.

Dr. Richard suggested a presentation of the federal funding dollars program at a quarterly meeting in either September or October meeting.

Lastly Mr. Ginnetti received notice that in May 2019 would be the earliest we could submit resolutions. There could be 2 attempts in 2019 and 2 attempts in 2020. Two resolutions will need to be submitted to the auditor's office to sign off on.

At 11:47 a.m., Dr. Richard called for a roll call vote to enter into executive Session. There will no formal action.

Executive Session the Commission entered into executive session to consider the employment and compensation of public officials. No formal action will take place.

Motion by: Dr. Richard Seconded by: Maria Hoffmaster

Roll Call:

Maria Hoffmaster	Yes <u> x </u>	No _____
Dr. John Richard	Yes <u> x </u>	No _____
Nicholas Santucci	Yes <u> x </u>	No _____
Vincent Shivers	Yes _____	No <u>absent</u>

The Commission returned to open meeting at 12:06 p.m.

Motion by: Maria Hoffmaster Seconded by: Nicholas Santucci

Roll Call:

Maria Hoffmaster	Yes <u> x </u>	No _____
Dr. John Richard	Yes <u> x </u>	No _____
Nicholas Santucci	Yes <u> x </u>	No _____
Vincent Shivers	Yes _____	No <u>absent</u>

There was a brief discussion of the ADC members regarding the next quarterly update meeting in September.

Adjournment 12:08 p.m.

Motion by: Maria Hoffmaster Seconded by: Nicholas Santucci

Roll Call:

Maria Hoffmaster	Yes <u> x </u>	No <u> </u>
Dr. John Richard	Yes <u> x </u>	No <u> </u>
Nicholas Santucci	Yes <u> x </u>	No <u> </u>
Vincent Shivers	Yes <u> </u>	No <u>absent</u>