

YOUNGSTOWN CITY SCHOOL DISTRICT ACADEMIC DISTRESS COMMISSION

Members:

Dr. John Richard

Dr. Maria Hoffmaster

Mrs. Jennifer Kluchar

Dr. Ben McGee

Anthony J. Farris, Office of the Attorney General

YADC REGULAR MEETING MINUTES

FRIDAY, AUGUST 21, 2020 – 10 A.M.

ZOOM VIDEO CONFERENCE MEETING

<https://youngstown.zoom.us/j/94854970090?pwd=eFN1VlByblVRaXRQZExQbGdHbDZzQT09>

Meeting ID: 948 5497 0090 Passcode: 646143

One tap mobile +19294362866,,94854970090#,,,,,0#,,646143# US (New York)

- I. The Youngstown Academic Distress Commission meeting was called to order by Dr. John Richard, YADC Chair at 10:07 a.m. via zoom video conference on August 21, 2020.**
- II. Roll Call - Members present: Dr. Richard, Dr. Hoffmaster, Mrs. Kluchar and Dr. McGee**
- III. Approval of August 21, 2020 Agenda**

Motion by M. Hoffmaster, Seconded by J. Kluchar
Ayes: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee
Nays: None
Motion carried
- IV. Approval of June 18, 2020 regular meeting minutes**

Motion by M. Hoffmaster, Seconded by J. Kluchar
Ayes: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee
Nays: None
Motion carried
- V. Approval of July 16, 2020 work session minutes**

Motion by J. Kluchar, Seconded by M. Hoffmaster
Ayes: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee
Nays: None
Motion carried
- VI. Approval of July 22, 2020 work session minutes**

Motion by J. Kluchar, Seconded by M. Hoffmaster
Ayes: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee
Nays: None
Motion carried

VII. The Commission entered into executive session via zoom breakout session at 10:14 a.m. to consider the employment, promotion, demotion, compensation and/or discipline of public employees; as it relates to the Chief Executive Officer's evaluation.

Motion by M. Hoffmaster, seconded by J. Kluchar
Ayes: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee
Nays: None
Motion carried

VIII. Return to open meeting at 10:55 a.m.

Motion by M. Hoffmaster, seconded by J. Kluchar
Roll Call: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee
Motion carried

IX. Commission Action: Motion to approve the Chief Executive Officer's Performance Review.

Motion by M. Hoffmaster, seconded by J. Kluchar
Ayes: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee
Nays: None
Motion carried

Dr. Hoffmaster explained the CEO's performance evaluation and grading scale. The grade scale ratings were: 1 point – Ineffective, 2 points - Developing, 3 points – Effective and 4 points - Highly Effective. She continued to explain the overall evaluation process and the six different domains the CEO was evaluated on, which included the following:

1. Relationship with the ADC – 3 points
2. Community Relations – 4 points
3. Staff Relations – 3 points
4. Business & finance – 3 points
5. Instructional Leadership – 3 points
6. Progress Towards District-Wide Goals-Improvement Plan – Not available

CEO Jennings received 3.25 points overall out of 4 possible points on the domains assessed. Dr. Richard thanked Dr. Hoffmaster for her work and efforts in facilitating the evaluation process.

X. Improvement Plan Suggestions & Changes

The meeting continued with CEO Jennings presenting his improvement plan for the district entitled "YOUPrint2030" (*refer to meeting artifact*). Discussion continued with YADC members and CEO Jennings with possible modifications to the improvement plan for YADC adoption. See below for highlighted areas of discussion:

NEW EDITIONS

1. Community Voice - Page 6 SWOT (Strengths, Weaknesses, Outcomes, Threats)
 - Community involvement from the entire district community. The plan will span over 10 years but it was expressed to establish long term goals with short term targets.
2. Mission & Vision Page 3

3. Community Partners – Page 36
 - School Attendance
 - Partnership with Cleveland Browns “Stay in the Game” to assist with motivating scholars attendance with virtual learning and in person learning.
 - Youngstown Rotary & Youngstown Foundation partnerships with resources available to support the district.
4. Diversity & Equity - Page 35
 - Adoption of Black Lives Matter resolution presented by Mahoning Valley Sojourn to the Past students
 - Established an Equity Officer for the district, Superintendent Joseph Meranto
5. Development of Employee Handbook which includes organizational chain of command
 - Future development of first responder sheet and parent manual

DELETED

Metrics - Creating a new metric to include equity with Strategic Targets
 Action Plan - Will be revised

REVISED

Strategic Emphasis Page 16
 Strategic Targets Page 35

It was expressed for both the YADC members and Youngstown Board of Education members to go through the plan thoroughly with a focus on standards. The goal is for the YADC members to formally adopt the plan at the next meeting. Any revisions or changes should be submitted mid/late September or early October 2020.

- XI. District Financial Report** – Arthur Ginnetti, Jr., district treasurer reported that the fiscal books were closed for 2019-2020 with a general fund surplus of 2.4 million to carryover. He reported that there was no deficit spending in the 2019-2020 fiscal year, even with the reduction of state funding. Currently the district is working within 90 day temporary appropriations and creating the district budget for 2021. Dr. Richard thanked Mr. Ginnetti for his efforts in the revised reports for the members. It was discussed the possibility of enlarging or zooming in on sections of the financial report during presentations.
- XII. Acknowledgement of Public Participation** - There were no public comments submitted prior to meeting. The question asked in the zoom chat box was addressed and answered.
- XIII. Start of School Year Status Report** - CEO Jennings provided a brief update regarding the start of school. He expressed his appreciation to the staff and specifically Christine Sawicki, Chief Academic Officer and district leadership for their hard work in preparing the district remote learning plan. He reported the success of the Tech in the Yo (one day professional development) was a success and prepared staff throughout the district for remote learning. QuickMed urgent care has handled all COVID19 testing for district staff and scholars. Approximately 1300 devices are ready for delivery to scholars starting August 31, 2020 and September 1, 2020. It was reported that there are over 600 new enrolled scholars to the district. Lastly, district athletics and negotiations are still moving forward.
- XIV. Adjournment 12:52 p.m.**

Roll Call Vote:

Motion by B. McGee, seconded by M. Hoffmaster
 Ayes: J. Richard, M. Hoffmaster, J. Kluchar, B. McGee Nays: None
 Motion carried